

Audit Report of the accounts of Village Panchayat Navelim of Salcete Block for the year 2015-16:

Part - I:

- (1) - Name of Sarpanch-Shri. Frank Fernandes - 1.4.2015 to 31.3.2016.  
(2) - Name of Secretary- Mario J. J. Viegas - 1.4.2015 to 31.3.2016.

B) Name of Audit Party and their designation:

- 1) Mr. Walter D'Mello, Asstt. Accounts Officer.  
2) Mr. Dilkush Shinde, Accountant.  
3) Mr. Rajan Kotharkar, Accounts Clerk.

C) Date of Audit: 17.10.2016 to 19.10.2016.

D) Period covered by Audit: 01/04/2015 to 31/03/2016.

Part II - Introductory:

The audit of the accounts of Village Panchayat, Navelim of Salcete Block for the period from 1.4.2015 to 31.03.2016 was carried out by the Office of Joint Director of Accounts, South Branch, Margao under the supervision of Shri M. Kunkolienkar, Dy. Director of Accounts/Inspection, South Branch, Margao.

The Village Panchayat was sanctioned the following administrative grants during the year 2015-16.

- 1) Matching Grants Rs. 8,50,000/-

Part - III: Comments on Accounts:

The Village Panchayat is maintaining the accounts in Form I to X as per Rule 20,21(a) and 25 of the Goa Panchayat (accounts, audit and custody of funds) Rules 1997 comprising of particulars of Income and Expenditure for all grants received (administrative and developmental grants).

I-Summary of Accounts:

a) Opening balance for the year 2015 -2016	Rs.69,84,911.31
b) Receipts during the year 2015-16	Rs.69,90,654.31
c) Expenditure during the year 2015-16	Rs.46,31,710.00
d) Funds available with Panchayat as on 31/3/2016	Rs.93,43,855.62

Details of funds available:

1) Government Grants	Rs. 6,03,971.00
2) Earnest Money Deposit	Rs. 28,072.00
2) Panchayat Fund	Rs. 87,11,812.62
	Rs. 93,43,855.62

The liabilities of the Panchayat are as follows:

1) EMD	Rs. 28,072/-
2) Govt. funds	Rs.6,03,971/-
	Total Rs. 6,32,043/-

II - Grants:

The details of grants sanctioned, utilized and unspent grants as on 31/3/2016 are as follows:

Sr.No.	Types of grants	Op.Balance	Grants recd.	Grants utilized	Bal.as on 31.3.16
1)	Members salary	2,12,556/-	3,79,500/-	5,17,500/-	74,556/-
2)	XIIIth Finance	2,29,079/-	-	-	2,29,079/-
3)	XIVth Finance	-	2,71,244/-	-	2,71,244/-
4)	Golden Jubilee(Dev)	29,092/-	-	-	29,092/-
5)	Garbage grants	-	1,00,000/-	1,00,000/-	-
		4,70,727/-	7,50,744/-	6,17,500/-	6,03,971/-

The grants amounting to Rs.6,03,971/- have remained unspent as on 31.3.16. Those grants remaining unspent beyond one year are to be surrendered to sanctioning authority. In case the unspent grants are required to be spent, permission of sanctioning authority is required to be obtained.

**III – Budget:** The Budget estimate and the actual income and expenditure for the year 2015-16 are as follows:

<b>Budget Estimate</b>	<b>INCOME</b>	
	<b>Actual</b>	<b>Variation</b>
Rs.1,29,67,450/-	Rs.69,90,654.31	Rs.59,76,795.69

<b>EXPENDITURE</b>		
Rs.1,08,48,000/-	Rs.46,31,710/-	Rs.62,16,290/-

Budget is approved vide Resolution No.3 dated 27/2/2015 and submitted to BDO on 28.03.2015. There are huge variations between the budget estimate and actual income and expenditure. The budget prepared is fictitious and unrealistic. Care be taken in future to prepare a realistic budget.

**IV – Reconciliation:**

**A) Corporarion Bank A/c No.5027:**

Balance as per Cash Book	Rs.27,27,406.83
<b>Add:</b> Interest from 1.2.14 not accounted on Cash Book	
Dtd.3.8.14	Rs. 87,049.00
ECS credit not accounted dtd.26.6.14	Rs. 33,025.00
ECS credit not accounted dtd.3.9.15	Rs. 34,500.00
Interest from 2.8.15	Rs. 63,001.00
 Cheques not accounted	
1. No.683583 dtd.31.2.15	Rs. 3,000.00
2. No.643500 dtd.22.1.16	Rs. 4,400.00
3. No.643498 dtd.22.1.16	Rs. 5,280.00
4. No.638707 dtd.12.2.16	Rs. 5,280.00
5. No.638708 dtd.12.2.16	Rs. 5,280.00
6. No.638716 dtd.15.3.16	Rs. 5,280.00
7. No.638717 dtd.15.3.16	Rs. 6,160.00
8. No.638718 dtd.29.3.16	Rs. 4,400.00
9. No.638719 dtd.29.3.16	Rs. 5,280.00
10. No.638720 dtd.29.3.16	Rs. 5,280.00
11. No.638721 dtd.29.3.16	Rs. 3,080.00
12. No.638722 dtd.29.3.16	Rs. 28,500.00
13. No.638723 dtd.29.3.16	Rs. 7,200.00
 <b>Less:</b>	
Chq.book charges not accounted dtd.2.6.15	Rs. 50.00
Chq.book charges not accounted dtd.29.1.16	Rs. 500.00
Balance as per Pass Book	Rs. 30,32,851.83

**B) Bank of Baroda FD A/c No.3188:**

Balance as per Cash Book	Rs. 4,32,699.00
<b>Add:</b> Interest not accounted in cash book	Rs. 37,968.00
Balance as per Pass Book	Rs. 4,70,667.00

**C) Bank of Baroda FD A/c No.3189:**

Balance as per Cash Book	Rs. 4,36,571.00
<b>Add:</b> Interest not accounted in cash book	Rs. 38,308.00
Balance as per Pass Book	Rs. 4,74,879.00

**D) H.D.F.C. A/c No.38**

Balance as per Cash Book	Rs. 93,475.00
<b>Add:</b> Non accounted Interest on cash book	Rs. 179.00
Balance as per Pass Book	Rs. 93,654.00

**E) I.C.I.C.I. A/c No.193:**

Balance as per Cash Book	Rs.10,97,620.00
<b>Add:</b> Non accounted interest on cash book	Rs. 10,823.00
Balance as per Pass Book	Rs. 11,08,443.00

**F) I.D.B.I. A/c No.5371**

Balance as per Cash Book

Rs.8,64,879.00

**Add:** Non-accounted interest on cash book

Rs. 8,297.00

**Less:** Cheque dated 31.3.16 not accounted on pass bk.

Rs. 1,212.00

Balance as per Pass Book

Rs.8,71,964.00

**Part IV – Current Audit:**

Section A(a) – Introductory:

Section A(a) : Introductory – Nil

(b) Outstanding paras of previous audit

Sr. No	Year	Opening balance	Paras dropped	Balance as on 31/3/2016
1.	1997-98	1	----	1(para 3(iv) to(x) & (xii))
2	1998-99	1	----	1(para 4(5))
3.	2009-10	1	----	1(para 12,
4.	2010-11	1	0	1(Para 11Sr.No.1,1to7,Sr.2,
5.	2011-12	2	0	2Para 10(1 to 11)13,
6.	2012-13	15	14	1(Para 15(a))

**Audit Report 2014-15:****Para 1 – Financial position:** - Dropped and commented in current audit.**Para 2 – Cash Book –** Dropped and commented in current audit.**Para 3 – Demand, collection & arrears of taxes:-do-****Para 4 – Market Auction:** Dropped.**Para 5 – Rental –** Dropped and commented.**Para 6 – a) Construction licence:** -do-**b) Illegal construction:** -do-**Para 7 – Annual Action Plan –** Dropped**Para 8 – Formation of Committee:** Dropped and commented in current audit.**Para 9 – Furnishing of Surety bond by VP Secretary-** Maintained.**Para 10 – a) Departmental inspection:** Dropped and commented in current audit.**b) Gram Sabha** -do-**c) Administrative Report** -do-**Para 11 – Works:** Dropped & commented in current audit.**Para 12 – Vouchers sr.no.1–** Maintained**Para 13- Maintenance of Registers a,b,c,d:** Dropped & commented**Para 14 – a, b, c, d:** -do-**Current Audit 2015-16:**

**Para 1 – Financial Position:** The Financial position of the V.P. is quite sound. The closing balance of Panchayat as per Cash Book is Rs.9343855.62 as on 31.3.2016. Out of which Rs.8711812.62/- as Panchayat fund. The Panchayat has invested an amount of 35.60 lakhs in fixed deposit and balance amount is in saving accounts. The Panchayat may invest more money in fixed deposit in order to increase revenue by way of interest.

**Para 2– Cash Book:** The closing balance of cash book of the Village Panchayat as on 31/3/2016 is Rs.93,43,855.62 The details of closing balance is as follows:

Sr.No.	Name of the bank	A/c No.	Cash Book	Pass Book	Difference.
1)	Bank of Baroda	2585	3,40,010.00	3,40,010.00	-----
2)	-do-	6495	2,50,574.00	2,50,574.00	-----
3)	Corporation Bank	5027	27,27,406.83	30,32,851.83	3,05,445(A)
4)	State Bank of India	3863	3,78,791.00	3,78,791.00	-----
5)	Bank of Baroda FD	3188	4,32,699.00	4,70,667.00	37,968(B)
6)	-do- FD	3189	4,36,571.00	4,74,879.00	38,308(C)
7)	Bank of India FD	1778	12,31,439.31	12,31,439.31	-----
8)	HDFC Bank FD	7248	14,60,000.00	14,60,000.00	-----
9)	Cash in HDFC	38	93,475.00	93,654.00	179(D)
10)	Cash in ICICI	193	10,97,620.00	11,08,443.00	10,823(E)
11)	Cash in IDBI	537	8,64,879.00	8,71,964.00	7,085(F)

12) Cash in hand	30,390.48	30,390.48	-----
Closing Balance	93,43,855.62	97,43,492.62	3,99,629

#### Observations of Cash book

1. The Village Panchayat has used 58 receipt books i.e. from 96 to 100 and 1 to 53 balance 17 unused receipt book from 54 to 70 as on 31.3.2015.
2. Cash book: Each entries receipt and payment side are not attested by Secretary.

**Para 3 – Demand, collection and arrears of taxes:** The position of various taxes, collected, demand and balance outstanding as on 31.3.2016 are as follows:

Sr.No.	Type of taxes	Op.Balance	Cur.Demand.	Collection	Bal.as on 31.3.16.
1.	House tax	26,90,754	15,18,492	21,27,179	20,82,067
2.	Light tax	28,638	13,713	19,962	22,389
3.	Vehicle tax	10,629	70	-	10,699
4.	Trade tax	89,518	31,173	20,933	99,758
		28,19,539	15,63,448	21,68,074	22,14,913

The revenue collected by Panchayat on various taxes is only 49.47% of the opening balance and demand billed during the year 2015-16. The Village Panchayat has to put more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act issuing demand notices to defaulters.

**Para 4 – Market Auction:** The auction for collection of fees on sale of goods in market melas, fairs and festivals and slaughter fees on pigs and cattles in the jurisdiction of the village Panchayat of Navelim for the financial year 2015-16 was not conducted. The reason given is that there was a difference of opinion between the members. Hence the fees were collected departmentally for the year 2015-16. The collection made by the panchayat was Rs.2,82,615/-.

**Para 5- Rentals:** V.P. Navelim has leased out only one premises on rental basis @ Rs.1500/- per month. The details of rent received, demand and balances outstanding as on 31.3.2016 are as follows:

Sr.No.	Name of lessee	Op.Bal.	Cur.demand	Collection	Bal. as on 31/3/2016.
1.	M/s.Kissan Phadte	-	18,000/-	18,000/-	-

**Para 6 (a) – Construction Licences:** V.P. Navelim have issued 26 Construction Licences and collected an amount of Rs.5,67,083/- as licence fees during the year 2015-16.

**(b) Illegal Construction:** There are altogether 52 illegal constructions pending with the Panchayat as on 31/3/2016 and 20 cases detected during the year 2015-16 and one case was disposed during 2015-16.

**Para 7 – Annual Action Plan:** V. P. Navelim has prepared the annual action plan and submitted the same to Zilla Panchayat as required under Section 238 of the Goa Panchayat Raj Act 1994.

#### Para 8 – Formation of Committees:

The V. P., Navelim have constituted the following committees.

- 1) Supervisory Committee, Sec.6(2)
- 2) Standing Committee, Sec.6(4)
- 3) Development Committee, Sec.6(8)

**Para 9 – Furnishing surety Bond by V.P. Secretary:** As required under Section 4(3) of the Goa Panchayat Raj Act., the Village Panchayat Secretary has failed to produce the surety bond. The Village Panchayat has not taken any action against non-production of surety bond by Secretary. The same may be obtained now and produced to audit.

**Para 10(a)-Departmental Inspection:** The BDO and E.O.(VP) have not conducted any inspections of Village Panchayat as prescribed 3 & 5 respectively during the year 2015-16. Reasons for non-conducting the inspections may be justified. Director of Panchayat may take necessary action for intentional violation of codal procedure

- b) **Gramsabhas:** V.P. have conducted 4 ordinary and 4 special gramsabhas during the year 2015-16.



- c) **Administrative Report:** V.P. have prepared the Administrative Report and submitted the same to BDO and copy endorsed to audit.

**Para 11 – Works:** V. P. Navelim have not executed any works during the year 2015-16.

**Para 12 – Vouchers:** Panchayat has paid TA/DA to Office Clerk and Peon amounting to Rs.2000/-. Tour programmes should be prepared and get approved for tour conducted and TA/DA shall be paid as per entitlement of T.A. Rules.

**Para 13 – Maintenance of Register:**

- a) **Pay Bill Register:** The V. P. has maintained the pay bill register in the prescribed format i.e. TR-22 A and records are found to be in order.
- b) **Property register:** The property register is maintained in prescribed format. Some of the items which are recorded in this register are to be recorded in dead stock register. Separate Dead stock register may be maintained and transfer all the entries which has been recorded in property register.
- c) **Court Cases Register:** As per register of court cases produced to audit there are 53 cases pending with the Panchayat as on 31/3/2016. Only one case was disposed during the year 2015-16. An amount of Rs.30000/- are spent as legal fees for the year 2015-16.
- d) **Security Deposit/EMD Register:** The Village Panchayat has maintained the security deposit/EMD register. There is no balance outstanding as security deposit whereas an amount of Rs.28,072/- is outstanding as EMD as on 31.3.2016.

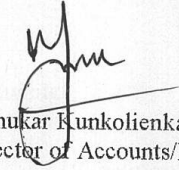
**Para 14 (a) Service Book and leave Accounts:** The Village Panchayat has maintained the service book and leave account of staff of V.P but are incomplete.

**(b) Salary Reserve fund:** The Village Panchayat has created salary reserve fund equivalent to 3 months salary of staff. The balance of amount created as salary reserve fund is Rs.4,36,571/- as on 31.3.2016.

**(c) Provident Fund:** All the regular employees of this Panchayat are contributing towards provident fund in every month and is remitted to State Bank of India through challan in favour of provident fund commission, Panaji.

**(d) Reserve for pensionary benefits:** Every Panchayat shall reserve not less than two and half percent (2.5%) of their income as reserve fund for contributing provident fund and pension benefits etc. to the working staff of Panchayat. Immediate action may be taken to create the same.

**NOTE:** The Inspection report is prepared on the basis of information furnished and made available by the Secretary of V.P. Navelim. The office of Jt. Director of Accounts, South Branch, Margao disclaims any responsibility and non-information on the part of auditee.

  
(Madhukar Kunkolienkar)  
Dy. Director of Accounts/Insp.

**Form No. 10**

**(See Rule 21(a) and 25 of THE GOA PANCHAYAT (ACCOUNT, AUDIT AND CUSTODY OF FUND) RULES 1997)**

**ANNUAL ACCOUNT OF INCOME AND EXPENDITURE**  
OF Navelim PANCHAYAT FOR THE YEAR 2015-2016.....

Particulars of Income	Amount	Particulars of Expenditure	Amount
Income		Expenditure	
		Budget Head	
1) Closing of the last year	69,84,911=31	1) Administration	29,69,038=00
Budget Head		2) Sanitation Public Health and Family Welfare.	4,16,830=00
2) Grants from Government		3) Public Works	3,41,345=00
i) Special	3,71,244=00	4) Planning and Development	54,623=00
ii) General	12,29,500=00	5) Social Welfare	32,500=00
3) Other Grants		6) Education and Culture	22,367=00
i) Local Authorities		7) Rural Housing	—
ii) Private		8) Drinking water	44,000=00
4) Proceeds of taxes fees etc under Sec. 153 of the Act.	30,17,201=00	9) Poverty alleviation Programs	50,447=00
5) Proceed of other loans etc.	—	10) Libraries	—
6) Sales Proceeds.	1,800=00	11) Rural Sanitation	5,77,238=00
7) Extraordinary	23,70,909=31	12) Construction and maintenance of slaughter house and cattle pounds	—
		13) Miscellaneous	1,23,322=00
		Expenditure Total	46,31,710=00
Total Receipts	69,90,654=31	Closing Balance	93,43,855=62
Grand Total	1,39,75,565=62	Grand Total	1,39,75,565=62

**N.B.** Details of Receipts and Expenditure of the items may be given separately.

*Hd*  
FRANK FERNANDES  
SARPANCH  
V.P. NAVELIM



*[Signature]*  
Secretary  
V.P. Secretary  
NAVELIM-SALCETE

### DETAIL OF THE BALANCE

1. Bal. in the Bank of Baroda A/c 2585	Rs. 340010=00✓
2. Bal. in BOB - Sal. A/c 6495	Rs. 250574=00✓
3. Bal. in Corp. BK A/c 5027	Rs. 27,27,406=83✓
4. Bal. in SBI X 1 <sup>st</sup> PC	Rs. 378791=00✓
5. Fixed Dep (BOB A/c 3188)	Rs. 432699=00✓
6. — do — A/c 3189)	Rs. 436571=00✓
7. — do — BOI A/c	Rs. 1231439=31✓
8. — do — HDFC	Rs. 1460000=00✓
9. Cash in HDFC	Rs. 93475=00✓
10. Cash in ICICI	Rs. 1097620=00✓
11. Cash in IDBI	Rs. 864879=00✓
12. Cash in hand	Rs. 30390=48✓
Total C.B.	Rs. 93,43,855=62✓

### DETAILS OF FUNDS

1. Govt. Grnats	— 6,03,971=00✓
2. R.D.A. Grants	— —
3. E.M.D.	— 28,072=00✓
4. Security	— —
5. Income Tax	— —
6. Royalty	— —
7. Any other	— —
8. Panchayat Fund	— 87,11,812=62✓
Total	93,43,855=62✓

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

Difference if any

The difference of Rs. 399,629/-  
Book is due to be the reason that:-

*separate sheet is enclosed.*

Between the Pass book and

*Habe*  
FRANK FERNANDES  
SARPANCH  
V.P. NAVELIM

CERTIFICATE

*V.P. Secretary*  
NAVELIM-SALCET



I have examined the foregoing accounts and I have obtained all the information and explanation that I required and subject to the observation in the separate Audit Report/Note. I certify as a result of my audit, that in my opinion, these accounts were properly drawn up so as to exhibit a true and fair view of the State of Affairs of the Panchayat according to the best my information and explanations given to me and as shown by the books of the Panchayats.

Deputy Director of Accounts/Insp.  
Government of Goa.

**Statement showing Difference between Cash Book & Pass Book as on 31/3/2016**

Sr.No.	Name of the Bank	Account No.	Cash Book	Pass Book	Difference
1	Bank of baroda	2585	3,40,010.00	3,40,010.00	0.00
2	Bank of baroda	6495	2,50,574.00	2,50,574.00	0.00
3	Corporation Bank	5027	27,27,406.83	30,32,851.83	3,05,445.00
4	SBI Xlith F.c.	3863	3,78,791.00	3,78,791.00	0.00
5	Fixed Dep(BOB)	3188	4,32,699.00	4,70,667.00	37,968.00
6	Fixed Dep(BOB)	3189	4,36,571.00	4,74,879.00	38,308.00
7	Fixed Dep(BOI)	1778	12,31,439.31	12,31,439.31	0.00
8	Fixed Dep(HDFC)	7248	14,60,000.00	14,60,000.00	0.00
9	Cash in HDFC	38	93,475.00	93,654.00	179.00
10	Cash in ICICI	193	10,97,620.00	11,08,443.00	10,823.00
11	Cash in IDBI	5371	8,64,879.00	8,71,964.00	7,085.00
11	cash in hand		30,390.48	30,390.48	0.00
	C.B.		93,43,855.62	97,43,492.62	3,99,629.00

**Reconciliation:-**

A:- As per Cash Book			27,27,406.83
ADD:			
Non A/C of Chq. Bearing No.683583 dt. 31/2/15 for			Rs.3,000/-
Non A/C of ECS Credit not accounted dt.26/6/14 for			Rs.33,025/-
Non A/C of Interest from 1/2/14 not accounted dt.3/8/14 for			Rs.87,049/-
Non A/C of Chq.bearing No.643500 dt.22/1/16 for			Rs.4,400/-
Non A/C of Chq.bearing No.643498 dt.22/1/16 for			Rs.5,280/-
Non A/C of Chq. Bearing No.638707 dt.12/2/16 for			Rs.5,280/-
Non A/C of Chq. Bearing No.638708 dt.12/2/16 for			Rs.5,280/-
Non A/C of Chq. Bearing No.638716 dt.15/3/16 for			Rs.5,280/-
Non A/C of Chq. Bearing No.638717 dt.15/3/16 for			Rs.6,160/-
Non A/C of Chq. Bearing No.638718 dt.29/3/16 for			Rs.4,400/-
Non A/C of Chq. Bearing No.638719 dt.29/3/16 for			Rs.5,280/-
Non A/C of Chq. Bearing No.638720 dt.29/3/16 for			Rs.5,280/-
Non A/C of Chq. Bearing No.638721 dt.29/3/16 for			Rs.3,080/-
Non A/C of Chq. Bearing No.638722 dt.29/3/16 for			Rs.28,500/-
Non A/C of Chq. Bearing No.638723 dt.29/3/16 for			Rs.7,200/-
Non A/C of Interest from 2/8/15 for			Rs.63,001/-
Non A/C of ECS Credit not accounted dt.3/9/15 for			Rs.34,500/-
LESS			
Non A/C of Chq bk charges dt.2/6/15 for			Rs.50/-
Non A/C of Chq bk charges dt.29/1/16 for			Rs.500/-
As per Pass Book			30,32,851.83
B:- As per Cash Book			4,32,699.00
Non A/c of interest Fixed Dep. BOB A/c.3188			37,968.00
As per Fixed Deposit			4,70,667.00
C:- As per Cash Book			4,36,571.00
Non A/c of interest Fixed Dep. BOB A/c.3189 -			38,308.00
As per Fixed Deposit			4,74,879.00
D:-As per Cash Book			93,475.00
Non A/c of interest HDFC A/c.38 -			179.00
As per Pass Book:			93,654.00
E:-As per Cash Book			10,97,620.00
Non A/c of Interest of ICICI Bank A/c 193			10,823.00
As per Pass Book:			11,08,443.00
F:-As per Cash Book			8,64,879.00
Non A/c of Interest of IDBI Bank A/c 5371			8,297.00
Less Chq. Deposit on 31/3/16 not accounted on Pass Bk			1,212.00
As per Pass Book			8,71,964.00

*[Signature]*  
**Secretary**  
**SALCET**

*[Signature]*  
**SECRETARY**  
**SALCET**



FORM NO. 10

( See Rule 21 [a] )

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE

of

Village Panchayat Navelim

for

The month of April 2015 — March 2016

2015 — 2016

No. VP/H/2016-17/

Office of the Village Panchayat

Navelim, Salcete-Goa.

Date 7/4/2016

To,

The Block Development Officer

Salcete, Margao-Goa

Sub: Submission of Monthly / Annual


Account for 2015-16

Sir,

The ~~Monthly~~ / Annual account for the period shown above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody Funds Rule 1997 for perusal.

Yours faithfully,

  
Secretary  
Village Panchayat  
Navelim

  
Sarpanch  
Village Panchayat  
Navelim

Particulars of Income	Amount	Particulars of Income	Amount
Income		B / F	
1) Closing of the last Month / Year Budget Head	69,84,911.31	5) Proceeds of other Loans etc.	—
2) Grants from Government			
i) Special	3,71,244.00		
XIV <sup>th</sup> Fin. Comm. Grants	2,71,244.00		
Grants of Garbage Menace	1,00,000.00		
	3,71,244.00		
ii) General	12,29,500.00		
Matching Grants	8,50,000.00		
Grants for Hon. + Sal. of elected Members	3,79,500.00		
	12,29,500.00		
3) Other Grants			
i) Local Authorities			
ii) Private			
4) Proceeds of taxes fees etc. under Sec. 153 of the Act.	30,17,201.00	6) Sale Proceeds	1,800.00
Bldg tax	21,27,179.00	Sale of Jender forms	1,800.00
House	19,962.00		
Trade tax	20,933.00		
Advertisement tax	50.00		
Ent. tax	40.00		
Const. lic fees	6,12,819.00		
Fees on Comm. NOCs	1,41,200.00		
Certificate fees	91,970.00		
Sub. Div of land	3,048.00		
	30,17,201.00		
		7) Extraordinary Receipt	23,70,909.31
		Ren. of C.L	29,236.30
		Mkt fees	28,261.50
		Rev of B+D	12,955.00
		Rent on Premises	18,000.00
		EMD	20,000.00
		Interest on Savings FDR	10,40,332.31
		Misc	7,444.00
		Cert. Copies	5,830.00
		EPF Cont.	1,31,540.00
		Transfer fees	1,97,000.00
		One month Rent	2,88,000.00
		Appl. fees B+D	7,030.00
		Rent of Hall	16,000.00
		Transfer of C.L	2,000.00
			23,70,909.31
		Total Receipt	69,90,654.31
		Grand Total	13,97,556.5

Signature of <u>Narelu</u>		Panchayat for the year 2015-16	
Amount Particulars of Expenditure	Amount	Amount Particulars of Expenditure	Amount
Expenditure		<u>Public Works</u> B/F	3,41,345.00
Closing of the Current		6) Education and culture	
Month / Year		Pur. of St light mat. 228665=00✓	
Budget Heads		Rep. of St light fix 19110=00✓	
1) Administration	2987038.00	Switching charges 53300=00✓	
Sal. of Staff	11,14,558=00✓	Petrol for vehicle 800=00✓	
Pension to Retired Staff	206080=00✓	Maint. of Subway 3200=00✓	
Sal. of Sweeper	50500=00✓	Rural Housing 18110=00✓	
Sal. of Temp. Clerk	1,04,000=00✓	Misc 18,160=00✓	
Bonus to Staff	20,724=00✓	Pur. of Signboards 341345=00✓	
Payment for Coll. Mkt fees	49312=00✓		
Sal. of elected Members	5,17,500=00✓	<u>Planning &amp; Development</u>	54,623.00
Newspaper bill	3,703=00✓	8) Drinking water	
Inspection Exp. for Sanjiv	2800=00✓	Nav. Biodiversity Board 1000=00✓	
T.A + D.A for office	14,500=00✓	Pur. of Vehicle 53623=00✓	
RTO Registration	4,600=00✓		
Vehicle Insurance	1,715=00✓		
Rep/Pur. of office equip	15,1246=00✓	<u>Social Welfare</u>	32,500.00
2) Sanitation Public Health	62,514=00✓	Prom. of Balwads 28500=00✓	
Office light bill	8,563=00✓	9) Poverty alleviation	
Office phone bill	79480=00✓	For Art. & Voc. notal	
Advertisement bill	42654=00✓	Programme 32500=00✓	
Refreshment	3650=00✓		
Panchayat website	278978=00✓	<u>Education &amp; Culture</u>	22,367.00
EPR	695=00✓	Scholarship 10,000=00✓	
3) Public works		10) Libraries 12367=00✓	
Postage	12300=00✓	Cet. of National/State	
Maint/cleaning of V.P.Hill	46720=00✓		
Stationery	28,359=00✓	<u>Drinking Water</u>	44,000.00
Comp. Maint	41,686=00✓	Const. of Drinking	
Xerox	30,000=00✓	Water well/Rays 44000=00✓	
Advocate fees	4399=00✓	11) Rural Sanitation 44000=00✓	
Pures Lab Rt. Hld	29,192=00✓		
MISC	31833=00✓	<u>Rev. All. Prog.</u>	50,447.00
Maint. of New Panch. Gar	200=00✓	Dist. of School Uniforms	
Computerised of V.P. Records	26577=00✓	to poor/ needy students 24847=00✓	
Exp. towards Recovery of Tax	29,69,038.00	12) Panch. to Poor 25600=00✓	
4) Planning and Development	29,69,038.00	Construction and maintenance	
		of slaughter house and cattle	
<u>Sanitation &amp; Public Health</u>	4,16,830.00	<u>Rural Sanitation</u>	57,7238.00
Rem. ma. aga. Epi	14,250=00✓	Cutting of bushes 10,1700=00✓	
Dead Dog	19,100=00✓	Plastic Drive/Cleanup	
Cleaning of Mkt	49,500=00✓	of Plastics 475538=00✓	
Disposal of garbage	71,100=00✓		
5) Social Welfare	1,59,300=00✓		
Sweeping & Cleaning	1,03,500=00✓	13) Miscellaneous	1,23,322.00
Opening/Cleanup of drain	80=00✓	Refund of EMD 26,880=00✓	
Maint. of garden	416,830=00✓	Refund of Sec. Dep 96442=00✓	
		Expenditure total	46,31,710.00✓
		Closing Balance	93,43,855.62✓
		G. Total	1,39,75,565.62✓

Signature  
Sarpanch

Signature  
Secretary



# Details of the Balance

Balance in Corp. Bk A/c	27,27,406=83
Balance in the Bank of Rs.	340010=00
Sal A/c 6495	250574=00
Corp Bank A/c 5027	2709406=83
SBI x 11th FC	378791=00
Fixed Dep (BoB) A/c 3188	432699=00
Post Office	3189
do BoI	1231439=31
do HDFC	1460000=00
Cash in HDFC	93475=00
Cash in ICICI	1097620=00
Cash in IDBI	864879=00
Cash in hand	30390=48
C.B.	9325855=62
	93,43,855=62

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

Details of Funds	
1) Govt. Grants -	6,03,971=00
2) RDA. Grants -	
3) EMD -	28,072=00
4) Security -	
5) Income tax -	
6) Royalty -	
7) Any other -	
8) Panchayat Fund -	87,11,812=62
Total	93,43,855=62

*Hale*  
Sarpanch

The difference of Rs. 3,99,629/- between the Pass Book & Cash Book is the reason that:-  
 Add: A: Corporation Bank - Rs 305445/- A/c 5027  
 Non A/c of chq bearing No. 683583 dt 31/12/15 for Rs. 3000/-  
 Non A/c of ECS Credit not Accounted dt 26/6/14 for Rs. 33,025/-  
 Non A/c of interest from 1/2/14 not A/c dt 3/8/14 for Rs. 87049/-  
 Non A/c of chq bearing No. 643500 dt 22/1/16 for Rs. 4400/-  
 Non A/c of chq bearing No. 643498 dt 22/1/16 for Rs. 5280/-  
 Non A/c of chq bearing No. 638707 dt 12/2/16 for Rs. 5280/-  
 Non A/c of chq bearing No. 638708 dt 12/2/16 for Rs. 5280/-  
 Non A/c of chq bearing No. 638716 dt 15/3/16 for Rs. 5280/-  
 Non A/c of chq bearing No. 638717 dt 15/3/16 for Rs. 6160/-  
 Non A/c of chq bearing No. 638718 dt 29/3/16 for Rs. 4400/-  
 Non A/c of chq bearing No. 638719 dt 29/3/16 for Rs. 5280/-  
 Non A/c of chq bearing No. 638720 dt 29/3/16 for Rs. 5280/-  
 Non A/c of chq bearing No. 638721 dt 29/3/16 for Rs. 3080/-  
 Non A/c of chq bearing No. 638722 dt 29/3/16 for Rs. 28500/-  
 Non A/c of chq bearing No. 638723 dt 29/3/16 for Rs. 7200/-  
 Non A/c of interest from 2/8/15 for Rs. 63001/-  
 Non A/c of difference of 3/7/15 Rs. 34500/-  
 Less the reason that:  
 Non A/c of chq bk charges dt 2/4/15 for Rs. 50/-  
 Non A/c of chq bk charges dt 29/1/16 for Rs. 500/-  
 B- BoB Fixed Dep.  
 Non A/c of Interest FD BoB A/c 3188 Rs. 37968/-  
 C- BoB FD  
 Non A/c of Interest FD BoB A/c 3189 Rs. 38308/-  
 D- HDFC A/c 38  
 Non A/c of interest HDFC A/c 38 Rs. 179/-  
 E- ICICI A/c 193  
 Non A/c of interest of ICICI Bank A/c 193 Rs. 10,823/-  
 F- IDBI A/c 5371  
 Non A/c of interest of IDBI Bank A/c 5371 Rs. 8297/-  
 Less chq Dep on 31/3/16 not A/c on Pass bk Rs. 1212/-

Difference if any

between the Pass Book and Cash Book is due

*Hale*  
Sarpanch