

3(49)
12/15/16

No.3/ Audit Programme/BDOS/20115-16 /3794
Office of the Block Development Officer,
" Shri. Mathany Saldhana Administrative Complex"
'C'Block, 2nd Floor,
Room No.223, Margao, Salcete- Goa.

Date: ~~14~~12/12/2015

MEMORANDUM

P. OFFICER
NAVELIM,
SALCETE - GOA
Award No. 151
Date 20/12/16

Sub: - Audit Report of Village Panchayat Accounts for the Year 2014-15.

Copy of the Audit Compliance Report received from the Directorate of Accounts (South) is enclosed herewith.

Village Panchayat Secretary, Village Panchayat Navelim is hereby directed to place the same before the fortnightly meeting to take necessary action in terms of settlement of Audit Paras pertaining to the Village Panchayat and report compliance within a period of 30 days.

[Signature]

(Uday R. Prabhu Dessai)
Block Development Officer-I,
Salcete, Margao-Goa.

Encl: As above

To,
The V.P. Secretary
V.P. Navelim
Salcete Block

C.C.to:-

1. The Dy. Director of Panchayats, South Margao Goa.... for information
2. The Dy. Director of Accounts, South Branch, Margao Goa..... for information.
3. The Sarpanch Village Panchayat Navelim for information.

retd
88
12/12

Audit Report of the accounts of Village Panchayat Navelim of Salcete Block for the year 2014-15:**15:****Part – I:**

- (1) – Name of Sarpanch – Shri Frank Fernandes – 1.4.2014 to 31.3.2015.
 (2) – Name of Secretary- Maria J. J. Viegas – 1.4.2014 to 31.3.2015.

B)Name of Audit Party and their designation:

- 1)Mr. Ratnadas J. Sawant, Asstt. Accounts Officer.
 2)Mr.Vilas Prabhudessai, Accountant.
 3)Mr. Santosh Naik, Treasurer.

C)Date of Audit: 14.10.2015 to 16/10/2015.

D)Period covered by Audit: 01/04/2014 to 31/03/2015.**Part II – Introductory:**

The audit of the accounts of Village Panchayat, Navelim of Salcete Block for the period from 1.4.2014 to 31.03.2015 was carried out by the Office of Joint Director of Accounts, South Branch, Margao under the supervision of Shri M. Kunkolienkar, Dy. Director Accounts/Inspection, South Branch, Margao.

The Village Panchayat was sanctioned administrative grants during the year 2014-15.

- | | |
|---------------------|----------------------|
| 1) Member salary | Rs.4,14,000/- |
| 2) XIII Finance | Rs. 47,036/- |
| 3) Garbage disposal | Rs.1,00,000/- |
| | <u>Rs.5,61,036/-</u> |

Part – III: Comments on Accounts:

The Village Panchayat is maintaining the accounts in Form I to X as per Rule 20,21(a) and 25 of the Goa Panchayat (accounts, audit and custody of funds) Rules 1997 comprising of particulars of Income and Expenditure for all grants received (administrative and developmental grants).

I-Summary of Accounts:

a)Opening balance for the year 2014 -2015	Rs.75,78,551.31
b)Receipts during the year 2014-15	Rs.38,96,775.00
c)Expenditure during the year 2014-15	Rs.44,90,415.00
d)Funds available with Panchayat as on 31/3/2015	Rs.69,84,911.31

Details of funds available:

1)Government Grants	Rs.4,70,727.00
2) Panchayat Fund	Rs.63,77,099.31
3)Earnest Money Deposit	Rs. 36,138.00
3)Security Deposit	<u>Rs. 1,00,947.00</u>
	<u>Rs.69,84,911.31</u>

The liabilities of the Panchayat are as follows:

- | | |
|---------------------|---------------|
| 1) EMD | Rs.36,138/- |
| 2) Security Deposit | Rs.1,00,947/- |

II – Grants:

The details of grants sanctioned, utilized and unspent grants as on 31/3/2015 are as follows:

Sr.No.	Types of grants	Op.Bal.	Grants recd.	Grants utilized	Bal.as on 31.3.15
1)	Members salary	1,09,056/-	4,14,000/-	3,10,500/-	2,12,556/-
2)	XIIIth Finance	3,07,346/-	47,036/-	1,25,303/-	2,29,079/-
3)	XIIth Finance	1,16,144/-	-	1,16,144/-	-
4)	Golden Jubilee(Dev)	29,092/-	-	-	29,092/-
5)	Garbage grants	-	1,00,000/-	1,00,000/-	-
		<u>5,61,638/-</u>	<u>5,61,036/-</u>	<u>6,51,947/-</u>	<u>4,70,727/-</u>

The grants remained unspent beyond one year are to be surrendered to sanctioning authority. In case the unspent grants are required to be spent beyond one year the permission of sanctioning authority is required to be obtained.

III – Budget:

The Budget estimate and the actual income and expenditure for the year 2014-15 are as follows:

<u>Budget Estimate</u>	<u>INCOME</u>	
	<u>Actual</u>	<u>Variation</u>
Rs.51,91,450/-	Rs.38,96,775/-	Rs.12,94,675/-
<u>EXPENDITURE</u>		
Rs.94,24,000/-	Rs.44,90,415/-	Rs.49,33,585/-

Budget is approved vide Resolution No.3 dated 27/2/14 and submitted to BDO on 28.03.2014. There are huge variations between the budget estimate and actual income and expenditure. The budget prepared is fictitious and unrealistic. Care be taken in future to prepare realistic budget.

IV – Reconciliation:

1)Bank of Baroda a/c No.2585:

Balance as per Cash Book	Rs.3,20,347.00
Add: Interest not accounted on Cash Book credited on 6.11.2014	Rs.6,460.00
Balance as per Pass Book	Rs.3,26,807.00

2)Bank of Baroda A/c No.6495:

Balance as per Cash Book	Rs.236084.00
Add: Interest credited but not accounted in cash book as on 6.11.2014	Rs.4,760.00
Balance as per Pass Book	Rs.2,40,844.00

C)Corporation Bank A/c No.5027:

Balance as per Cash Book	Rs.31,98,929.83
Add: Interest not accounted in cash book credited on 21.2.2015	Rs. 3,000.00
Cheque issued but not realized:	
Cheque No.683583 dt.10.3.15	Rs. 5,280.00
" 683603 dt.10.3.15	Rs. 4,400.00
" 683604 dt.10.3.15	Rs. 2,640.00
" 683606 dt.26.3.15	Rs.1,500.00
" 683608 dt. 9.4.15	Rs.1,99,826.00
" 683609 dt. 15.4.15	Rs.1,21,500.00
Non accounted of ECS credit not accounted dt.26.6.2014	Rs. 33,025.00
Non accounted of interest from 1.2.2014 not accounted dt.3.8.14	Rs. 87,049.00
	Rs.4,58,220.00
Balance as per Pass Book	Rs.36,57,149.83

State Bank of India A/c No.3863

Balance as per Cash Book	Rs.3,57,116.00
Add: Non accounted Interest on cash book 25.12.14	6,966.00
Balance as per Pass Book	Rs.3,64,082.00

5)Bank of Baroda A/c No.3188:

Balance as per Cash Book	Rs.3,32,765.00
Add: Non accounted of interest on cash book	62,893.00

Balance as per Pass Book

Rs.3,95,658.00

6)Bank of Baroda A/c No.3189

Balance as per Cash Book

Rs.3,35,743.00

Add:Non-accounted of interest on cash book

Rs. 63,456.00

Balance as per Pass Book

Rs.3,99,199.00

7)Bank of India A/C No.1778:

Balance as per Cash Book

Rs.10,00,000.00

Add: Non-accounted interest in Cash Book
as on 31.3.15

Rs.2,31,439.31

Balance as per Pass Book

Rs.12,31,439.31

(H) HDFC A/c No.38:

Balance as per Cash Book

Rs.5,000.00

Add: Non-accounted of interest in cash book

15.00

Balance as per Pass Book

5,015.00

Part IV – Current Audit:

Section A(a) – Introductory:

Section A(a) : Introductory – Nil

(b) Outstanding paras of previous audit

Sr. No	Year	Opening balance	Paras dropped	Balance as on 31/3/2015
1.	1997-98	1	----	1(para 3(iv) to(x) & (xii))
2	1998-99	1	----	1(para 4(5))
3.	2007-08	1	----	1(para 15(1))
4.	2008-09	Nil	----	-----
5.	2009-10	4	----	4(para 2(4), 10(c), 12, 13(a))
6.	2010-11	3	0	3(Para 11Sr.No.1, 1to7, Sr.2, 14(2)15(a,b))
7.	2011-12	3	0	3Para 10(1 to 11)13, 15(a & b)
8.	2012-13	15	14	1(Para 15(a))

Audit Report 2013-14:

Para 1 – Financial position: - Dropped.

Para 2 – Cash Book – Dropped and commented in current audit.

Para 3 – Demand, collection & arrears of taxes: -do-

Para 4 – Rental: Dropped.

Para 5 -Construction Licence – Dropped and commented.

(b) Illegal Construction -do-

Para 6 – Market Auction: -do-

Para 7 – Surety bond by V.P.Secretary – Maintained.

Para 8 – Annual Action Plan: Dropped and commented in current audit.

Para 9 – Formation of Committees - Maintained.

Para 10 – Works: Dropped and commented in current audit.

Para 11 – Maintenance of Registers: Dropped & commented in current audit.

Para 12 – Service Books – Dropped and commented in current audit.

Para 13(1)(2)-Voucher – Maintained.

Para 14 – General: Dropped & commented in current audit.

Current Audit 2014-15:

Para 1 (a) – Financial Position: The Financial position of the V.P. is quite sound. The closing balance of Panchayat as per Cash Book is Rs.69,84,911.31 as on 31.3.2015. Out of which Rs.63,77,099/- as Panchayat fund. The Panchayat has invested an amount of 26.68 lakhs in fixed deposit and balance amount is in saving accounts. The Panchayat may invest more money in fixed deposit in order to increase revenue by way of interest.

Para 2(b) – Cash Book:

The closing balance of cash book of the Village Panchayat as on 31/3/2015 is Rs.69,84,911.31. The details of closing balance is as follows:

Sr.No.	Name of the bank	A/c No.	Cash Book	Pass Book	Difference.
1)	Bank of Baroda	2585	3,20,347.00	3,26,807.00	6,460.00A
2)	-do-	6495	2,36,084.00	2,40,844.00	4,760.00B
3)	Corporation Bank	5027	31,98,929.83	36,57,149.83	4,58,220.00C
4)	State Bank of India	3863	3,57,116.00	3,64,082.00	6,966.00D
5)	Bank of Baroda FD	3188	3,32,765.00	3,95,658.00	62,893.00E
6)	-do- FD	3189	3,35,743.00	3,99,199.00	63,456.00F
7)	Bank of India FD	1778	10,00,000.00	12,31,439.31	2,31,439.31G
8)	HDFC Bank FD	7248	10,00,000.00	10,00,000.00	-
9)	Cash in HDFC	38	5,000.00	5,015.00	15.00
10)	Cash in ICICI	193	1,95,050.00	1,95,050.00	0.00
11)	Cash in hand		3,876.48	3,876.48	0.00
C.B.			69,84,911.31	78,19,120.62	8,34,209.31

The Village Panchayat has used 41 receipt books i.e. from 56/12 to 96/64 and balance 54 unused receipt book as on 31.3.2015.

Para 3 – Demand, collection and arrears of taxes:

The position of various taxes, collected, demand and balance outstanding as on 31.3.2015 are as follows:

Sr.No.	Type of taxes	Op.Balance	Cur.Demand.	Red.	Collection	Eal.as on 31.3.15.
1.	Bldg.tax	26,87,760.00	14,69,051.00	0	1466057/-	2690754/-
2.	Light tax	30,070.40	15,530.00	0.4	14962/-	28638/-
3.	Vehicle tax	10,589.00	70.00	0	30.00	10629.00
4.	Trade tax	82,993.00	20,173.00	0	13648/-	89518.00
		28,11,412.40	15,02,824.00	0.4	1494697/-	2819539.00

The revenue collected by Panchayat on various taxes is only 34.64% of the opening balance and demand billed during the year. The Village Panchayat has to put more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act issuing demand notices to defaulters.

Para 4 – Market Auction:

The Village Panchayat has held market auction for collection of fees on sale of goods in market melas. Fairs and festivals and slaughter fees on pigs and cattles in the jurisdiction of the village Panchayat of Navelim for the financial year 2014-15 on 21.03.2014 at 11.30 a.m. in V.P. Office, Navelim vide Public Notice No.VP/N/2422/2013-14 dated 05.03.2014.

The initial bid amount is Rs.104500/-. Altogether 6 persons participated in auction proceedings, amongst all Shri Simon F. Fernandes offered his highest bid amount of Rs.3,00,000/- which was accepted by the Panchayat. The total amount of bid was paid by bidder in two equal instalments @ Rs.150000/- each.

Para 5- Rentals:

V.P.Navelim has leased out only one premises on rental basis @ Rs.1500/- per month. The details of rent received demand and balances outstanding as on 31.3.2015 are as follows:

Sr.No.	Name of lessee	Op.Bal.	Cur.demand	Collection	Bal. as on 31/3/2015.
1.	M/s.Kissan Phadte	-	18,000/-	18,000/-	-

Para 6 (a) – Construction Licences: V.P.Navelim have issued 29 Construction Licences and collected an amount of Rs.424194/- as licence fees during the year 2014-15.

(b)Illegal Construction: There are altogether 34 illegal constructions pending with the Panchayat as on 31/3/2015 and only one case detected during the year 2014-15.

Para 7 – Annual Action Plan: V. P. Navelim has prepared the annual action plan and submitted the same to Zilla Panchayat as required under Section 238 of the Goa Panchayat Raj Act 1994.

Para 8 – Formation of Committees:

The V. P., Navelim in spite of previous audit observations not constituted the following committees.

- 1) Supervisory Committee, Sec.6(2)
- 2) Vigilance Committee, Sec.6(3)
- 3) Standing Committee, Sec.6(4)
- 4) Development Committee, Sec.6(8)

Immediate action may be initiated to constitute the above committees. The violation of codal procedure is brought to the notice of Director of Panchayat for necessary action.

Para 9 – Furnishing surety Bond by V.P. Secretary:

As required under Section 4(3) of the Goa Panchayat Raj Act., the Village Panchayat Secretary has failed to produce the surety bond. The Village Panchayat has not taken any action against non-production of surety bond by Secretary. The same may be obtained now and produced to audit.

Para 10(a)-Departmental Inspection:

The BDO and E.O.(VP) have not conducted any inspections of Village Panchayat as prescribed 3 & 5 respectively during the year 2014-15. Reasons for non-conducting the Inspection may be justified. Director of Panchayat may take necessary action for intentional violation of codal procedure

- (a) **Gramsabhas:** V.P. have conducted 4 ordinary and 4 special gramsabhas during the year 2014-15.
- (b) **Administrative Report:** V.P. have prepared the Administrative Report and submitted the same to BDO and copy endorsed to audit.

Para 11 – Works: V. P. Navelim has executed only one works during the year 2014-15. After scrutiny of work file following observations noticed for compliance.

1. The work order issued is not in a prescribed format.
2. Envelopes of acceptance of tender are not found enclosed to tender documents.
3. Envelopes containing the tender documents are not serially numbered and not signed by all person witnessing the opening of tender may be noted for future.
4. Page 2 & 3 of the agreement are not filled up and signature of Sarpanch be obtained at page 3 for acceptance of tender.
5. Cheque No., date of issue of cheque, countersigned by Sarpanch are not recorded on bill as well as on M.B.
6. Measurements are not scored out after release of payment.

Para 12 – Vouchers:

Panchayat has paid TA/DA to Office Clerk and Peon amounting to Rs.2000/-. Tour programme shall be prepared and get approved for tour conducted and TA /DA shall be paid as per entitlement of T.A. Rules.

The Panchayat had incurred expenditure on to beneficiaries(doles) amounting to Rs.33600/-.

The required certificate be obtained from beneficiaries(doles) stating that they have not benefitted of any Govt. schemes duly countersigned by the Sarpanch.

Para 13 – Maintenance of Register:

- a) **Pay Bill Register:** The V. P. has maintained the pay bill register in the prescribed format i.e. TR-22 A and records are found to be in order.
- b) **Property register:**
The property register is maintained in prescribed format. Some of the items which are recorded in this register are to be recorded in dead stock register. Separate Dead stock register may be maintained and transfer all the entries which has been recorded in property register.
- c) **Court Cases Register:** As per register of court cases produced to audit there are 58 cases pending with the Panchayat as on 31/3/2014. One case added during the year 2014-15, 12 cases are disposed off during 2013-14 and balance of 47 court cases are pending with Panchayat as on 31.3.2015.
- d) **Security Deposit/EMD Register:**
The Village Panchayat has maintained the security deposit/EMD register. The balance outstanding with Panchayat is Rs.100947/- as security deposit and RS.36138 as EMD as on 31.3.2015.

Para 14 (a) Service Book and leave Accounts:

The Village Panchayat has maintained the service book and leave account of staff of V.P. It is noticed that service verification has not countersigned by competent authority. Shri Antonio Xavier Fernandes, Clerk and Mrs. Antoneta Ferrao, Typist/Clerk appointed on 1.04.2001 by V.P. Navelim. The appointment Order No. date are not mentioned on Service Book and copy of appointment order are not placed in concerned personal file.

(b)Salary Reserve fund:

The Village Panchayat has created salary reserve fund equivalent to 3 months salary of staff. The balance of amount created as salary reserve fund is Rs.399199/- as on 31.3.2015.

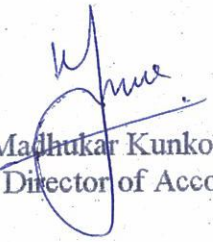
(c)Provident Fund:

All the regular employees of this Panchayat are contributing towards provident fund in every month and is remitted to state Bank of India through challan in favour of provident fund commission, Panaji.

(d)Reserve for pensionery benefits:

Every Panchayat shall reserve not less than two and half percent(2.5%) of their income as reserve fund for contributing provident fund and pension benefits etc. to the working staff of Panchayat. Immediate action may be taken to create the same.

NOTE: The Inspection report is prepared on the basis of information furnished and made available by the Secretary of V.P.Navelim. The office of Jt. Director of Accounts, South Branch, Margao disclaims any responsibility and non-information on the part of auditee.


(Madhukar Kunkolienkar)
Dy. Director of Accounts/Insp.

Form No. 10

(See Rule 21(a) and 25 of THE GOA PANCHAYAT (ACCOUNT, AUDIT AND CUSTODY OF FUND) RULES 1997)

ANNUAL ACCOUNT OF INCOME AND EXPENDITURE
OF.....Navelim.....PANCHAYAT FOR THE YEAR 2014-2015.....

Particulars of Income	Amount	Particulars of Expenditure	Amount
Income		Expenditure	
		Budget Head	
1) Closing of the last year	757855131	1) Administration	2822968700
Budget Head		2) Sanitation Public Health and Family Welfare.	435050700
2) Grants from Government	147036500	3) Public Works	516686700
i) Special		4) Planning and Development	189947700
ii) General	414000500	5) Social Welfare	34000700
3) Other Grants		6) Education and Culture	70540700
i) Local Authorities		7) Rural Housing	
ii) Private		8) Drinking water	
4) Proceeds of taxes fees etc under Sec. 153 of the Act.	211013120	9) Poverty alleviation Programs	58298700
5) Process of other loans etc.	—	10) Libraries	
6) Sales Proceeds.	2400500	11) Rural Sanitation	356598700
7) Extraordinary	1223208700	12) Construction and maintenance of slaughter house and cattle pounds	
		13) Miscellaneous	6328700
		Expenditure Total	4490415700
Total Receipts	3896775500	Closing Balance	698491131
Grand Total	1147532631	Grand Total	1147532631

N.B. Details of Receipts and Expenditure of the items may be given separately.


Sarpanch


Secretary
(P. T. O.)

DETAIL OF THE BALANCE

1.	Balance in the Bank of Baroda A/c	→ 320347 = 00
	Balance in Salary A/c	→ 236084 = 00
2.	Balance in Corporation Bank A/c	→ 3198929 = 83
3.	Balance in SBI 11 th F.C	→ 357116 = 00
	Balance in BOB fixed Dep. A/c (3188)	→ 332765 = 00
4.	Balance in BOB fixed dep A/c (3189)	→ 335743 = 00
	Balance in BOI Fixed dep.	→ 10,00,000 = 00
5.	Balance in HDPC fixed dep	→ 10,00,000 = 00
	Cash in HDPC	→ 5000 = 00
6.	Cash in ICICI	→ 195050 = 00
	Cash in Hand	→ 3876 = 48

Total

6984911 = 31

DETAILS OF FUNDS

1.	Govt. Grnats	470727
2.	R.D.A. Grants	-
3.	E.M.D.	36138
4.	Security	100947
5.	Income Tax	-
6.	Royalty	-
7.	Any other	63,77,099 = 31
8.	Panchayat Fund	6307250 = 31

Total

6984911 = 31

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

Difference if any

The difference of Rs. 8,34,209.31
Book is due to be the reason that:-

Sheet Enclosed.

Between the Pass book and Cash

V.P. Secretary
NAVELIM-SALCET

CERTIFICATE

FRANK FERNANDES
SARPANCH
V.P. NAVELIM

I have examined the foregoing accounts and I have obtained all the information and explanation that I required and subject to the observation in the separate Audit Report/Note. I certify as a result of my audit, that in my opinion, these accounts were properly drawn up so as to exhibit a true and fair view of the State of Affairs of the Panchayat according to the best my information and explanations given to me and as shown by the books of the Panchayats.

Deputy Director of Accounts/Insp.
Government of Goa.



FORM NO. 10

(See Rule 21 [a])
Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE

of

Village Panchayat Navelim

for

The month of

2004

2015

No.

Office of the Village Panchayat

Navelim, Salcete - Goa

Date 13/04/2015

To,

The Block Development Officer

Salcete, Margao - Goa

Sub: Submission of ~~Monthly~~ / Annual

Account for 2014-15

Sir,

The ~~Monthly~~ / Annual account for the period shown above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody Funds Rule 1997 for perusal.

Yours faithfully,

Secretary
Village Panchayat

Navelim

Sarpanch
Village Panchayat

Navelim

Particulars of Income	Amount	Particulars of Income	Amount
Income		B / F	
1) Closing of the last Month / Year Budget Head	75,7855131	5) Proceeds of other Loans etc.	—
2) Grants from Government	1,47,03600		
i) Special			
13 th Fin Comm. 47036=00			
Dep. of garbage 1,00,000=00			
1,47,036=00			
ii) General	4,14,00000		
Sal. for Elected Members 414000=00			
4,14,000=00			
3) Other Grants		6) Sale Proceeds	2,40000
i) Local Authorities		Sale of Tender forms 2,400=00	
		2,400=00	
ii) Private			
4) Proceeds of taxes fees etc. under Sec. 153 of the Act.	2,10,13100	7) Extraordinary Receipt	1,22,320800
Bldg tax 14,66,057=00		Rent of C. L. 428962=00	
Ltax 14,962=00		Mkt fees 150000=00	
Vehicle tax 30=00		Rent of B+D 8590=00	
Trade tax 13,648=00		Rent on Premises 18000=00	
Advertisement tax 30=00		EMD's 3619=00	
Entertainment tax 60=00		Security Dep 18999=00	
Const lic fees 4,24,194=00		Royalty charges 462=00	
Fees on Comm. Nocs 99,000=00		Interest on Savings 139962=00	
Cert. fees 92,150=00		Unclaimed Sal. of Elected Members 5400=00	
2,10,131=00		RTI 20=00	
		Cert. Copies 2922=00	
		EPF 108602=00	
		Transfer fees 118000=00	
		One month Rent 165000=00	
		Appln. fees for B/D 4670=00	
		Rent of Hall 50000=00	
		1,22,3208=00	
		Total Receipt	389677500
		Grand Total	1147532631

No. 10

21 [a])

Expenditure of

Navelun

Panchayat for the year 2014-15.

Amount	Particulars of Expenditure	Amount	Amount	Particulars of Expenditure	Amount
	★ Expenditure			Planning + Development B/F	189947.00
	Closing of the Current			6) Education and culture	
	Month / Year			Rep of exisng MKT draw	189947.00
	Budget Heads				189947.00
	1) Administration	2822968.00		Social Welfare	34000.00
	Sal. of Staff	1022949.00		7) Rural Housing	
	Pension	327356.00		Prom. of Balwadi	31500.00
	Sal. of Sweeper	46640.00		Fun. Asst. to. Vct. of Natural Cal.	2500.00
	Sal. of Temp Clerk	69450.00			34000.00
	Bonus to Staff	20173.00		Education & Culture	
	Sal. of Elected Members	310500.00		8) Drinking water	70540.00
	Newspaper bill	4005.00		Scholarship	10000.00
	Exp. of Expt. for Sanction	3850.00		Cal. of National/State day	5800.00
	T.A + D.A	23500.00		Prom. of Sports	54740.00
	Rep. of Equip	408552.00			70540.00
	Office light bill	1814.00		9) Poverty alleviation	
	Office phone bill	4476.00		Programme	58298.00
	Advertisement bill	63160.00		Dist. of School/Uniform for Poor/Needy Students	24698.00
	Refreshment	33873.00		Dole to Poor	33600.00
	E.P.F	245651.00		10) Libraries	58298.00
	2) Sanitation Public Health	12500.00			
	Sanitation and Family Welfare	1011.00		11) Rural Sanitation	356598.00
	Postage	6300.00		Cutting of bushes	104850.00
	Maint. cleaning of Hall	21860.00		Plastic Drive	251748.00
	Stationery	27030.00			356598.00
	Comp. Maintenance	40987.00		12) Construction and maintenance of slaughter house and cattle pounds.	
	Xerox				
	3) Public works	49700.00		13) Miscellaneous	6328.00
	Int. fees			Refund of END	5000.00
	Income tax (written file TDS)	546.00		Income tax Payment	866.00
	Misc	38984.00		Payment of Royalty charge	462.00
	Maint. of New Panch. Ghar	28531.00			6328.00
	Consolidated of V. P. Records	4300.00			
	Exp. towards Recovery of tax	5270.00			
		2822968.00			
	Sanitation & Public Health	435050.00			
	Rem. mea. again Epi	18000.00			
	Dead Dog	22650.00			
	4) Planning and Development	54000.00			
	Cleaning of MKT	111700.00			
	Disposal of garbage	113850.00			
	Sweeping + Cleaning	111150.00			
	Opening/cleaning of drain	3700.00			
	Temp water supply to V.P	435050.00			
	Public Works	516686.00			
	5) Social Welfare	398316.00			
	Pur. of St light mat.	19330.00			
	Rep. of St. light fixtures	46050.00			
	Switching on/off St light	7488.00			
	Maint. of Subway	45502.00			
	Misc	516686.00			
				Expenditure total	4490415.00
				Closing Balance	6984911.31
				G. Total	11475326.31

Sarpanch

Secretary

Details of the Balance

Balance in the Bank of Baroda A/c 2585	Rs.	3 20 347 = 00
do SBI A/c 6495		23 60 84 = 00
Corp Bank A/c 5027		31 98 929 = 83
SBI XI th FC		35 71 16 = 00
Fixed Dep (BOB) A/c 3188		33 27 65 = 00
do Post Office A/c 3189		33 57 43 = 00
do (BoI)		1 00 00 00 = 00
do in hand (HDFC)		1 00 00 00 = 00
Cash in HDFC		5 00 00 = 00
Cash in ICICI	TOTAL	19 50 50 = 00
Cash in hand		38 76 = 48
C-B		69 84 911 = 31

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

DETAILS OF FUNDS

- 1) GOVT GRANTS - 47072
- 2) RIA GRANTS - —
- 3) EMD - 36138
- 4) SECURITY - 100947
- 5) INCOME TAX - —
- 6) ROYALTY - —
- 7) ANY OTHER - 63,77,099 = 31
- 8) PANCHAYAT FUND - 6307250 = 31
- TOTAL 69 84 911 = 31



[Signature]
Sarpanch
FRANK FERNANDES
SARPANCH
V.P. NAVELIM

[Signature]
12/10/2015
Difference if any

The difference of Rs. 8,34,209 = 31 between the Pass Book and Cash Book is due to the reason that:

- A. A/c No. 5027:-
Difference of Rs. 4,58,220/- due to that
1. Chq bearing No. 683583 dt 21/2/15 for Rs. 3000/-
 2. Chq bearing No. 683602 dt 10/3/15 for Rs. 5280/-
 3. Chq bearing No. 683603 dt 10/3/15 for Rs. 4400/-
 4. Chq bearing No. 683604 dt 10/3/15 for Rs. 2640/-
 5. Chq bearing No. 683606 dt 26/3/15 for Rs. 1500/-
 6. Chq bearing No. 683608 dt 9/4/15 for Rs. 199826/-
 7. Chq bearing No. 683609 dt 15/4/15 for Rs. 121500/-
 8. ECS credit not Accounted dt 26/6/14 for Rs. 33025/-
 9. Interest from 1/2/14 not accounted dt 3/8/14 for Rs. 87049/-
- Rs. 4,58,220/-

Add Interest of BOB A/c 2585 on 6/11/2014 for Rs. 646/-
~~do~~ on 7/5/2015 for Rs. 648/-
Add Interest of BOB A/c 6495 on 6/11/2014 for Rs. 4760/-
~~do~~ on 7/5/2015 for Rs. 477/-
Add Interest of SBI A/c 3863 on 25/12/14 for Rs. 6966/-
~~do~~ on 25/6/15 for Rs. 726/-
Rs. 3670
[Signature]
Sarpanch
Add Fixed Dep BOB A/c 3188 Rs. 62893/- non A/c of Interest
Add ~~do~~ A/c 3189 Rs. 63456/- ~~do~~
Add ~~do~~ (BoI) 1728 Rs. 231439 = 31 ~~do~~
Rs. 3,57,788 = 31