

Meeting No: 17

Date: 30/01/2021.

Proceedings of the Panchayat Meeting held on 30/01/2021 at 10.00 a.m. in the Office of V.P. Navelim under the Chairmanship of Smt. Bebinda Gonsalves, Sarpanch, V. P. Navelim.

The following members who have signed against their respective names are present:-

Sr. No	Names	Designation	Signature
1.	Smt. Bebinda Gonsalves	Sarpanch	Sd/-
2.	Shri. Paul Pereira	Dy. Sarpanch	Sd/-
3.	Smt. Adelina Fernandes	Member	Sd/-
4.	—	—	—
5.	Smt. Esmeraldina Coelho	Member	Sd/-
6.	Smt. Velinda Dias	Member	Sd/-
7.	Smt. Lina Rebello	Member	Sd/-
8.	Smt. Angela Barretto	Member	Sd/-
9.	Smt. Aida Cardozo	Member	Sd/-
10.	Smt. Vilma D'silva	Member	Sd/-
11.	Shri. Minguel Cardozo	Member	Sd/-

1. To read and confirm the proceedings of previous Meeting:-

Proposer	Secunder	ABSENT	FOR	AGAINST
Lina Rebello	Angela Barretto	0	10	0

The Proceedings of the previous meeting dated 14/01/2021 of which copies are earlier circulated among the members are read and unanimously confirmed.

2. To approve Construction Plans, if any, for grant of Construction Licenses:-

Proposer	Secunder	ABSENT	FOR	AGAINST
Esmeraldina Coelho	Paulo Pereira	0	10	0

The following plan files along with all relevant correspondence in each case are placed before the members. On perusing the same individually it is unanimously resolved:-

- 2 (1) Grant Construction License to Sunford Redozinho Cardoso, for Proposed Construction of Residential house (Regularisation) and compound wall in land bearing Sy. No. 185/4-B at Nagmodem after site inspection.

3. To consider the correspondence received from various Govt. Departments and Individuals:-

Proposer	Secunder	ABSENT	FOR	AGAINST
Aida Cardozo	Vilma Dsilva	0	10	0

The following correspondence received from Public / Govt. Dept., since last meeting is placed before the members. On perusing the same individually, it is decided in each such case as under:-

- 3(1-1) W.r.t application dt. 18/01/2021 of Joaquim Vicente Rodrigues, it is unanimously resolved to grant Occupancy for Construction of Residential House in land bearing Sy.No. 105/2-A at Nagmodem after site inspection.
- 3 (2) W.r.t application of concerned, it is unanimously resolved to transfer the house tax records of the respective premises shown there below in the name of the new owner:-

Sr. No.	Name of the New owner	H. No. / Location
1.	Standley Miranda	674/18(AZ-TF-F3) at Calvaddo.
2.	Laxman N. Gilbile and Sumitra L. Gilbile	813/3(FF-F1) at Mandopa.

3.	Imtiyaz Xec & Saba Ismail Pathan	814/2(FF-F2) at Mandopa.
4.	Sheikh Mahamad Yakub alias Sheikh Yakub, Tasmeen and Mihsin Sheik	988/4(R-1) at Moddi.
5.	Maxy Estibeiro & Lucy Flavia Larisha Ferrao	834/4(UGF-F3) at Mandopa.
6.	Qamrunnisa Aga	581/4(GF-S1) at Dongorim.
7.	Clerissa Da Costa	797/4(GF-S5) at Mandopa.
8.	Rosy Barreto	136/1(1), 136/2(GF-F1), 136/2(GF-F2), 136/2(FF-F1) & 136/2(FF-F2) at Nagmodem.
9.	Clizma Aniuska Da Costa	797/4(GF-S6) at Mandopa.
10.	Ravikiran Tulaskar	478/6 at Dongorim.
11.	Carmelita Joseph D'Souza	674/8(B-FF-F1) at Calvaddo.
12.	Qamrunnisa Aga	581/4(GF-S4) at Dongorim.
13.	Anthony Fernandes	773/2 at Mandopa.
14.	Ajitkumar M. Majithai, Proprietor of Damodar Gas Service	972 at Moddi.

- 3(3) W.r.t application of concerned, in respect to issue NOC for Electricity / Water Connection to the respective premises shown there below, it is unanimously resolved to:-

Sr. No.	Name of the New owner	H. No. / Location
1.	Peter Costa	Three Phase Electricity connection to H.No. 778 at Mandopa
2.	Felix M. Fernandes	Water connection to H.No. 304(1) at Sinquetim.
3.	Sueza Rebelo	Electricity connection to H.No. 896/2 at Mandopa.
4.	Jerome Roney Socorro Fernandes	Water and Electricity connection to H.No. 141/16 at Nagmodem.

The following is kept pending for the reason mentioned there-in:-

Sr. No.	Name	Type of NOC / H. No. / License No.	Reason
5.	Thomas Coutinho	Electricity connection to outhouse in land bearing Sy.No. 180/1 at Sinquetim.	To study the matter.

3 (4) W.r.t the application of concerned, it is unanimously resolved to grant NOC for respective business in the premises shown there below:-

Sr. No.	Name	Type of NOC / Location
1.	Murugan Chinnasamy	Provisional NOC to run business of sale of hot chips and fast food under name and style "Shri Sai Ram Hot Chips" in shop bearing H.No. 418/2(GF-S9) at Manilheiros.
2.	Ajitkumar M. Majithai	<ol style="list-style-type: none"> 1. Provisional NOC to run business of L.P.G Cylinder Godown (Warehousing) under name and style "Damodar Gas Service" in shop bearing H.No. 972/1 at Moddi. 2. Provisional NOC to run business of warehousing of cement in shop bearing H.No. 973/1(GF-S1), 973/1(GF-S2), 973/1(GF-S3), 973/1(GF-S4), 973/1(GF-S5) & 973/1(GF-S6) at Moddi. 3. Provisional NOC to run business of warehousing of tiles in shop bearing H.No. 972/2 at Moddi.
3.	Anthony Britto	Final NOC to run business of wholesale and Retail sale of all imported frozen and non-frozen food products for hotels, supermarkets, ship supply etc "M/s Senhora Luiziana's Cozinha" in shop bearing H.No. 930/11(GF-S1) & 930/11(GF-S2) at Moddi.
4.	Matilda Costa alias Matilda Da Costa	Provisional NOC to run business of Veg and Non-Veg Family Restaurant under name and style "Goan Chef Family Restaurant" in premises bearing H.No. 822 at Mandopa.
5.	Faizel Fernandes, Through POA Francisco Fernandes	Final NOC to run business of hair cutting saloon and sale of related items under name and style "Elegance" in shop bearing H.No. 850/1(GF-S3) at Mandopa.
6.	Bibi Swaleha Mulla	Provisional NOC to run business of live broilers, eggs and cold storage under name and style "A Chicken Centre" in shop bearing H.No. 1000/19(GF-S4) at Moddi.
7.	Anamika G. Varik	Provisional NOC to run business of Stationery shop under name and style "Mandopa Stationery" in shop bearing H.No. 832/3(GF-S1) at Mandopa.
8.	Yesmein Sayed Jagirdar	Provisional NOC to run business of selling fresh fruits and vegetables under name and style "Yusuf Fresh Fruits and Vegetables" in shop bearing H.No. 581/4(GF-S4) at Dongorim.

9.	Jyotisingh Purohit	Final NOC to run business of General store cum sale of Bakery items under name and style "Damodar General Store and Bakery store" in shop bearing H.No. 850/1(GF-S5) at Mandopa.
10.	Harsha S. Juvatkar	Provisional NOC to run business of Fairy ice cream and café under name and style "Fairy Ice cream & Café" in shop bearing H.No. 1/1(GF-S11) at Ratwaddo.
11.	Dr. Tanushka Pereira	Provisional NOC to run business of Clinic under name and style "Melba Skin Care Clinic" in shop bearing H.No. 317(SF-O1) at Buticas.
12.	Dr. Sunayana Shet	NOC to run business of Diagnostics (Laboratory) under name and style "Sapphire Diagnostics" in shop bearing H.No. 1/1(GF-S19), 1/1(GF-S20) & 1/1(GF-S21) at Ratwaddo.
13.	Audrey Pereira	Final NOC to run business of Retail sale of IMFL and CL in Packed bottles under name and style "Navelim Wines" in shop bearing H.No. 685/1(GF-S3) at Fradilem.
14.	Aida Fernandes	Provisional NOC to run business of Restaurant under name and style "Unique Lounge" in shop bearing H.No. 683/1(GF-S1) at Fradilem.

However, in respect to Sr.No. 2, 6 & 9, it is unanimously resolved to impose fines accordingly as it is unanimously confirmed that the concerned applicants have commenced business without necessary approvals. Further in respect to Sr. 4, & 11 it is resolved that the said Provisional NOC is to be granted for a period of 6 months as the applicant has failed to apply for Final NOC within the given time.

- 3 (5) W.r.t the application of concerned, it is unanimously resolved to renew the concerned NOC for further period:-

Sr. No.	Name	Type of NOC / Location
1.	Kashinath B Naik	Renewal of NOC for running business of Pharmacy under name and style "M/s Anika Medicals Chemist and Druggist" in shop bearing H.No. 418(GF-S10) at Manilheiros.
2.	Minguel Francisco mascarenhas, Through POA Racy Rodrigue	Renewal of NOC for running business of sale of solar heaters & systems under name and style "Solar world" in shop bearing H.No. 359(GF-S2) at Buticas.

3.	Mario Dickson	Renewal of NOC for running business of Security, investigation, Labour, Manpower, Trade & Business, Auxiliary Service in shop bearing H.No. 418/4(GF-S2) at Manilheiros.
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- 3(6) W.r.t the application of concerned, it is unanimously resolved to renew the construction license for further period:-

Sr. No.	Name	Type of License / Location
1.	Velu Rangan Naidu	Renewal of Construction license for Construction of Residential building and compound wall in land bearing Sy. No. 26/1-C at Firgulem.
2.	Romario Gracias & Steffi Gracias	1. Renewal of Construction license for Construction of Building in land bearing Sy. No. 84/5-B & 84/10-A at Buticas. 2. Renewal of Construction license for Construction of Residential villa and compound wall in land bearing Sy. No. 84/5-B & 84/10-A at Buticas.

- 3 (7) W.r.t this office notice dated 05/01/2021 issued regarding alleged illegal metal shed, compound wall and gate undertaken by Joao Sousa Mergulhao, it is unanimously resolved to issue showcause notice in the matter.
- 3 (8) W.r.t this office notice dated 18/01/2021 issued to the proprietor of Parsekar General Store regarding illegal sale of vegetables at Parsekar store Ratwaddo, in respect to the complaint dated 15/01/2021 received from Sofia Albuquerque, it is unanimously resolved to send notice to the owner of the shop Mrs. Basilia Lemos since the illegalities are concerned with the premises owned by her. It is further resolved to request herself to submit valid say in the matter informing the panchayat as to why this Panchayat should not initiate action against the said premises which includes sealing of the said shop failing which requests received for business in the said shop shall not be considered.
- 3 (9) W.r.t Application dated 21/01/2021 of Vaishaka Apartments Co-operative Housing Society Ltd, in respect to complaint regarding air pollution and chocking up of rain water canal caused by dumping and burning of garbage, it is unanimously resolved to hold site inspection in the matter.

- 3 (10) W.r.t Memorandum dated 06/01/2021 From the Office of Deputy Director of Panchayats, Margao regarding illegal Construction of compound wall in Sy. No. 127/2 of late Mrs. Luizinha Colaco in Sinquetim at Navelim, it is unanimously resolved to follow the procedure for demolition of the compound wall.
- 3 (11) W.r.t Memorandum dated 19/01/2021 From the Office of Deputy Director of Panchayats, Margao regarding Gross violation of law by Mahadev Dilip Chavan, it is unanimously resolved to hold site inspection in the matter.
- 3 (12) W.r.t Letter dated 08/01/2021 From the office of Town & Country Planning Department, Margao in respect to complaint against the construction of approval for residential house in property Sy.No. 124/1 at Navelim Village Salcete taluka, it is unanimously resolved to hold joint site inspection with the Town and Country Planning Department.
- 3 (13) W.r.t Application dated 15/01/2021 of Jose Romao Rebello, in respect to reply to letter No. VP/N/1451/2020-21/1 dated 11/01/2021 regarding illegal construction of compound wall, it is unanimously resolved to hold site inspection in the matter.
- 3 (14) Letter dated 13/01/2021 From the Office of Goa State Pollution Control Board, Saligao regarding objection in regards to setting up of MRF at Jackniband Dramapur by village Panchayat Dramapur –Sirlim, is unanimously noted.

At this juncture Sarpanch Smt. Bebinda Gonsalves, left the meeting hall and did not participate in the deliberation or the decision that follows:

Proposer	Seconder	ABSENT	FOR	AGAINST
Aida Cardozo	Vilma Dsilva	1	9	0

- 3(15) W.r.t Application dated 30/07/2020 of Antonio Rosario Gonsalves Complaint regarding illegal construction carried out by Mr. Antonio Joaquim Piedade Gonsalves and his wife Maria Sarita de Jesus Pereira e Gonsalves alias Sarita Gonsalves r/o H.No. 30/1 Ratwaddo Navelim, it is unanimously resolved to hold site inspection in the matter.

Here-in after Sarpanch Smt. Bebinda Gonsalves, joined the meeting hall after the above resolution is discussed and participated in the deliberation that follows. However, at this juncture Smt. Esmeraldina Coelho, left the meeting hall and did not participate in the deliberation or the decision that follows:-

Proposer	Seconder	ABSENT	FOR	AGAINST
Aida Cardozo	Vilma Dsilva	1	9	0

- 3 (16) W.r.t Application dated 20/01/2021 of Callaghan Fernandes, in respect to reply to letter No VP/N/1528/20-20-21/1 dated 19/01/2021 regarding Demolition of illegal structure of Gada without NOC either from the Panchayat nor owners, it is unanimously resolved to request the applicant to demarcate his share of land and inform the panchayat accordingly.

Here-in after Smt. Esmeraldina Coelho joined the meeting hall after the above resolution is discussed and participated in the deliberation that follows.

Proposer	Seconder	ABSENT	FOR	AGAINST
Aida Cardozo	Vilma Dsilva	0	10	0

- 3 (17) W.r.t Letter dated 20/01/2021 of Ajith Lewis, Chairman of Dream Skyline Co-operative Housing Society Ltd, regarding wrongly termed as illegal construction of 5 structures adjacent to block C at Calvaddo, it is unanimously resolved to write to the concerned that the reply is not satisfactory. It is further resolved to issue showcause notice in the matter.
- 3 (18-1) W.r.t Application dated 12/01/2021 of Arvind Coutinho & other Flat owners of Block C, regarding action taken on complaint dated 03/11/2020 of illegal construction of structures adjacent to Block C in the premises of building Known as Dream Skyline situated at Calvaddo Navelim, it is unanimously resolved to send reply in the matter.
- 3 (18-2) W.r.t Application dated 23/01/2021 of Arvind Coutinho & other Flat owners of Block C, regarding clarification & mentioning of the Sy No. in the complaint dated 03/11/2020 inwards in the office of V.P. Navelim dated 03/11/2020, it is unanimously resolved to inform the concerned that the matter has already been followed accordingly and changes / addendums at this juncture cannot be considered.
- 3 (19) W.r.t Application dated 25/01/2021 of Mahadev Chavan alias Dilip Chavan, in respect to reply to Letter No. VP/N/1153/202021/1 dated 11/11/2020 in respect to complain regarding illegally occupying and trespassing into Govt land under Sy.No. 194/1 in Dramapur village, it is unanimously resolved to write to the concerned that the reply is not satisfactory.
- 3 (20) W.r.t Application dated 25/01/2021 of Mahadev Chavan alias Dilip Chavan & Beena Chavan wife of Mahadev Chavan, in respect to reply to reply to Letter No. VP/N/1423/202021/1 dated 05/01/2021 in respect to gross violation of law, it is unanimously resolved to write to the concerned that the reply is not satisfactory.
- 3 (21) W.r.t Application dated 19/01/2021 of Rosario Joseph D'Souza, it is unanimously resolved that the request for installation of additional electricity meter to the residential house at Manilheiros cannot be considered.

- 3 (22) Application dated 18/01/2021 of V.P. Staff, Navelim regarding deligation of work in absence of V.P. Peon, is unanimously noted. It is further resolved to appoint a peon purely on temperory basis.
- 3 (23) Application dated 25/01/2021 of Matilda Costa alias Matilda Da Costa, regarding Surrender of NOC for business of Veg and Non-Veg Restaurant under name and style “Goan Chef Family Restaurant” in premises bearing H.No. 822 at Mandopa, is unanimously noted.
- 3 (24) W.r.t Letter dated 19/01/2021 of A.K. Gawas, IPS, Superintendent of Police Traffic Goa, regarding chequered square pattern markings at speed breakers in thermoplastic white paints, it is unanimously resolved to forward the said proposal to PWD (Roads), Margao to undertake the said work in jurisdiction of Village Panchayat Navelim.
- 3 (25) W.r.t this office occupancy dated 24/02/2003, the Chair informed that the date of issue on the occupancy certificate issued to Subham Shaikh for construction of Residential house (3 units) ground floor only in land bearing Sy.No. 58/7 (part) at Mandopa is erroneously mentioned as “24/02/2004” instead of “24/02/2003”. After discussion it is unanimously resovled to issue corrigendum in respect to the same.
- 3 (26) Letter dated 12/01/2021 From Margao Town Police Station, Margao regarding tackling the issue of stray cattle in Margao and Surrounding areas, is unanimously noted.
- 3 (27) W.r.t Application dated 15/01/2021 From Margao Town Police Station, Margao regarding Stray Dogs in the Sumati Apts and Rofair Residency Calvaddo Navelim, it is unanimously resolved to send letter to the respondent as per the copy of the complaint attached.
- 3 (28) W.r.t Application dated 13/01/2021 of Bazilia Fernandes, it is unanimously resolved to pay an amount of Rs. 1500/- towards Rent of Anganwadi school in the premises bearing H.No. 723 at Fradilem @ Rs. 500/- per month from October 2020 to December 2020.
- 3 (29) W.r.t Application dated 13/01/2021 of Abdul Gaffur Mannangi, it is unanimously resolved to pay an amount of Rs. 1500/- towards Rent of Anganwadi school in the premises bearing H.No. 1000/2 at Moddi @ Rs. 500/- per month from October 2020 to December 2020.
- 3 (30) W.r.t Application dated 14/11/2021 of Antoneta Gonzaco Sequeira, it is unanimously resolved to pay an amount of Rs. 1500/- towards Rent of Anganwadi school in the premises at Mandopa @ Rs. 500/- per month from October 2020 to December 2020.
- 3 (31) W.r.t Application dated Nil of Sivia Crasto, it is unanimously resolved to pay an amount of Rs. 1500/- towards Rent of Anganwadi school in the premises bearing H.No. 566 at Dongorim @ Rs. 500/- per month from October 2020 to December 2020.

- 3 (32) W.r.t Application dated 08/10/2020 of Piedade M. E. Colaco, it is unanimously resolved to pay an amount of Rs. 1500/- towards Rent of Anganwadi school in the premises bearing H.No. 838/2 at Mandopa-I @ Rs. 500/- per month from October 2020 to December 2020.
- 3 (33) W.r.t Application dated 03/11/2020 of Martinho Rocha, regarding issue of client's certificate reg. performance of contractor, it is unanimously resolved to
- 3 (34) Letter dated 12/01/2021 From the Office of the Assistant Engineer, Sewerage and Infrastructural Development, Margao regarding Commencement of balance sewerage works, is unanimously noted.
- 3 (35) W.r.t Application dated 27/01/2021 of Valentina Helena Barreto & Aleixo Gomes, it is unanimously resolved to correct the name on the house tax records of H.No. 462(1) & 462(2) at Dongorim as Valentina Helena Barreto and Aleixo Gomes after verifying the documents attached for effecting the said correction.
- 3 (36) W.r.t Application dated 26/01/2021 of Thomas Coutinho, regarding Allotment of House number to existing structure at Sinquetim, it is unanimously resolved to study the matter.
- 3 (37) W.r.t Application dated Nil of Joel Gomes, in respect to application for the post of peon, it is unanimously resolved to call the concerned for interview on 04/02/2021 in the V.P. office at 10.00 am.
- 3 (38) W.r.t Application dated 23/01/2021 of Bridion Fernandes, in respect to application for the post of peon, it is unanimously resolved to call the concerned for interview on 04/02/2021 in the V.P. office at 10.00 am.
- 3 (39) W.r.t Letter dated 08/12/2021 From the Office of Block Development Officer, Margao regarding Construction of Material Recovery facility centre for waste management in the open space (Gift Deed) in land bearing Sy. No. 175/1-G at Moddi, it is unanimously resolved to request the Block Development Officer to grant approval for undertaking the same by utilizing 15th Finance Commission Grants.
- 3 (40) W.r.t Letter dated 27/01/2021 of Mariano J. V. Noronha & Domingos Piedade Noronha, it is unanimously resolved not to grant NOC for renovation of House bearing H.No. 38 at Ratwaddo.
- 3(41) W.r.t quotation in respect to purchase of sports material, the Chair informed that three quotations are received i.e Clemento Sports & Decorators, Margao Champion's Sports Store, Navelim and KG Sports, Margao. After going through it is unanimously resolved to reject the quotation of Clemento Sports & Decorators as required list is not provided as per the details given in the quotation notice. It is further resolved to accept the quotation of Champion's Sports Store being the lowest for supply of sports material to Village Panchayat Navelim. It is further decided to give the supply order to Champion's Sports Store as per the requirement of the Panchayat and pay the necessary amount from the panchayat fund.

- 3(42) W.r.t. Bill dated 26/11/2020 of ECO Green Corporation, Dramapur, it is unanimously resolved to pay an amount of Rs. 17,700/- towards purchase of garbage bags (Bio-degradable).
- 3 (43-1) W.r.t. Bill dated 11/01/2021 of Viegas Newsdesk, Ratvaddo it is unanimously resolved to pay an amount of Rs 700/- towards consultancy service fees for preparation of challans and filling of GSTR 7 for October 2020.
- 3 (43-2) W.r.t. Bill dated 13/01/2021 of Viegas Newsdesk, Ratvaddo it is unanimously resolved to pay an amount of Rs 500/- towards consultancy service charges for preparation of GST challans for October 2020.
- 3 (44) W.r.t. Bill dated 12/01/2021 of Shantnag Printing Press, Margao it is unanimously resolved to pay an amount of Rs 500/- towards consultancy service charges for preparation of GST challans for October 2020.
- 3(45) W.r.t Bill dated 23/01/2021 of Caetaninho Gomes, it is unanimously resolved to pay an amount of Rs. 12,600/- being transport charges for collection of garbage for the period from 16/01/2020 to 22/01/2020. It is further resolved to pay the said amount from the Panchayat funds.
- 3(46) W.r.t muster rolls submitted by the Sarpanch, in respect to following works taken up departmentally in public interest, it is unanimously resolved to approve and pay the respective amount shown there below in respect of works undertaken for the period as mentioned below:-
From 16/01/2021 to 31/01/2021;

Sr. No.	Name of the Work	Amount
1.	Cleaning of Market	Rs. 6,000/-
2.	Sweeping & Cleaning in jurisdiction of V.P. Navelim	Rs. 6,000/-
3.	Disposal of Garbage	Rs. 6,000/-
4.	Segregation of Garbage	Rs. 6,000/-
5.	Cleaning and collection of road side garbage along with black spots	Rs. 6,000/-

4. Any other correspondence with the permission of the chair.

4 (1) To approve Gram Panchayat Development Plan 2021-22.

Proposer	Seconder	ABSENT	FOR	AGAINST
Bebinda Gonsalves	Paul Pereira	0	10	0

The Chair informed the members that Gram Panchayat Development Plan 2021-22 of Village Panchayat Navelim was placed for the meeting of Village Development Committee held on 23/01/2021 where-in the same is unanimously confirmed. After going through the Gram Panchayat Development Plan 2021-22 of Village Panchayat Navelim is unanimously approved.

4 (2) Installation of water valve at Ratwaddo.

Proposer	Seconder	ABSENT	FOR	AGAINST
Angela Barretto	Paul Pereira	0	10	0

Unanimously resolved to request the PWD, Water Div. IX, Margao, to install a water valve near Palm Court Building at Ratwaddo as the Ratwaddo ward is on a single valve which causes inconvenience to the residents whenever there is water breakdown as the said ward is divided in two parts i.e Opp. to Rosary Church and the other part behind the Rosary Ground.

As there being no other matter, this meeting ended at 01.05 p.m. and the members present signed for having read and confirmed the same along with the Sarpanch.

Recorded by:

(Mohan Gaonkar)
Secretary, V.P. Navelim.

(Bebinda Gonsalves)
Sarpanch, V.P. Navelim.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

6. _____ 7. _____ 8. _____ 9. _____ 10. _____

11. _____